

Wishkah Valley School District No. 117
 REGULAR MEETING MINUTES
 August 23, 2018, 6:30 PM

- I. Call to Order, Verification of Quorum, and Pledge of Allegiance
 Board Vice Chair Perron called the meeting to order at 6:30 P.M.,
 - a. Board members present:
 - 1. Bruce Daniels, Chair – absent
 - 2. Dan Perron, Vice Chair
 - 3. Denny Van Blaricom
 - 4. C. Dennis Southard - absent
 - 5. Duane Olson

Administrative Staff: Wally Lis, Superintendent, Secretary to the Board

- 1. Don Hay, Dean of Students
- 2. Roxanne Richards, Payroll/Director of Transportation

- II. Approval of the previous meeting minutes
 Board Director Olson made the motion to approve the July 26, 2018 meeting minutes, seconded by Board Director Van Blaricom; motion passed

- III. Additions/Deletions to agenda - Adoption of Agenda
 Board Director Van Blaricom made the motion to approve the meeting agenda as presented, seconded by Board Director Olson; motion passed

IV. Approval of the Consent Agenda

Payroll Payables - #	31718- 317202	\$187,910.12	
Payroll A/P - #	317180- 317181	\$135662.28	
General Fund Vouchers - Warrant #	317141- 317179	\$ 83,718.38	
ASB Fund Vouchers - Warrant #		—	
VTF Fund Vouchers - Warrant #		—	

- V. Resignation:
 - o Darci McMaster from the positions of 5th grade teacher, HS Art teacher, and HS Head Volleyball Coach. Certificated position effective August 31, 2018; coaching position effective August 13, 2018.
 - o Sarah Matthews – para educator

- Katerina Eaton – HS Assistant Volleyball Coach (*see below hire list)

VI. Recommendation to hire:

- Katerina Eaton – Athletic Director (2018-19 S.Y.)
- Wendy Olson – MS Volleyball Coach (2018-19 season)
- Robbin Zembal – MS Volleyball Coach (2018-19 season)
- Eric Erickson – HS Assistant Football Coach (2018-19 S.Y.)
- Katerina Eaton – HS Head Volleyball Coach (2018-19 S.Y.)
- Tove Reibel – HS Assistant Volleyball Coach (2018-19 S.Y.)

- Ruthann Brown – CTE program supervisor (2018-19 S.Y.)
- Katerina Eaton – ASB advisor (2018-19 S.Y.)

- Ashly Ellefson - Class of 2023 advisor (2018-2019 S.Y.)
- Tyler Killen - Class of 2020 advisor (2018-19 S.Y.)
- Laura O’Neil - Class of 2021 advisor (2018-19 S.Y.)
- Don Richardson - Class of 2022 advisor (2018-19 S.Y.)
- Don Richardson - Class of 2019 advisor (2018-19 S.Y.)
- TBD - Class of 2024 advisor (2018-2019 S.Y.)

- Shannon Patterson - National Honor Society (2018-19 S.Y.)
- Shannon Patterson – Band advisor (2018-19 S.Y.)
- Tove Reibel – Special Projects teacher (2018-19 S.Y.)
- Roxanne Richardson - Fund raiser calendar (2018-19 S.Y.)
- Roxanne Richardson - Yearly calendar support (2018-19 S.Y.)
- Roxanne Richardson - Yearbook support (2018-19 S.Y.)

VII. Leave of Absence request

Approve leave of absence request for Travis Warren from maintenance department, three hours daily, for 1st quarter of 2018-19 S.Y.

Board Director Olson made the motion to approve the consent agenda as presented, seconded by Board Director Van Blaricom; motion passed

VIII. Members of the Audience Who May Wish to Address the Board

After this item on the agenda, the district office staff will address any further comments or questions by the audience during regular business hours.

IX. Personnel

Approval of Rob Burns CTE - Technology/PE teacher (2018-19 S.Y.)

Approve Travis Warren for three (3) periods of CTE/Woodshop (1st quarter of 2018-19 S.Y.)

Melissa Ashlock – Elementary Long-Term substitute teacher
Approval of Wishkah Valley Certificated staff for the 2018-19 S.Y. (attachment)

Board member Perron led a discussion on endorsement questions

Board Director Perron made the motion to approve items 6 A, B, C, and D as presented, seconded by Board Director Van Blaricom; motion passed

X. Old Business

- a) Dairy products bid
- b) Diesel fuel and propane – we are in year two, of three-year contract
- c) Bread products bid – no bids received at this time

Board member Van Blaricom led a discussion on the bid process

Board Director Olson made the motion to award the dairy products bid to Dairy Fresh Farm for the 2018-19 school year as proposed, seconded by Board Director Van Blaricom; motion passed

XI. After School Program – update from Mrs. Tove Reibel

Mrs. Reibel presented a review of the After-School Program that was initially proposed at the previous board meeting

Board Director Perron made the motion that we move forward with the After-Schools program, seconded by Board Director Olson; motion passed

XII. New Business

- a) Discussion on “Forest Dollars”

Superintendent Lis presented that the \$716,000 check that we sent off to OSPI is now voided and we do not need to pay the State for state/county forest dollars for this year.

Board Director Perron led a discussion on State Forest dollars. “Grays Harbor” is unique and Director Perron outlined an update on why it has been different than State Forest dollars in past years.

Discussion only, no action taken.

XIII. Student Representative Report

Board Student Representative Abigail Van Blaricom presented two items for Board information, Fall sports: a) 16 girls on the Volleyball team, Football team has good student numbers and looks to have a good football season.

XIV. Administrator’s Report

- a) Dean of Students’ report

Mr. Hay reported out on several items including nice to work with Mr. Lis, his experience is evident, master scheduling, CTE program, new hire Rob Burns comes to us highly regarded, reviewed two other new hires Mellisa (elementary) and Travis (CTE), tomorrow we (a team of staff) interview for an elementary position. Tove and Kat Eaton stepped up to cover volleyball coaching duties, Erick Erickson stepped up in football (assistant coach), shout out to Tyler Killen and his ability to make the scheduled, Gwen and Don made a preliminary enrollment, conservative guess would be 144 and we budgeted for 145 so we are going to be good enrollment wise.

- b) Business Manager's report –
Spreadsheet presented to the board members, this month's sheet has the \$714,000 back in the sheet. Roxanne made some phone calls today to correct a couple of line items.

July TVF question from Director Perron. Discussion with Roxanne and Director Perron on this respective line item.

- c) Superintendent's report
- Roxanne Richardson and Wally had a phone conference with Mrs. Angie Marek on Wednesday this week. She is on board to facilitate the board requested payroll audit.
 - Wally met with a field representative from Clear Risk Solutions (formerly known as Canfield Solutions).
 - Don Hay is setting up the annual staff safety trainings online this year.
 - Wally met with Dr. Dana Anderson the Superintendent of ESD 113.
 - We have set an agenda for the two staff orientation days (28th and 29th). The first day is all staff, with lots of time to address management issues. The second day is with certificated and some classroom paras with Tove and Don taking the lead on instructional practices, data review (test scores) and teaching and learning type issues.
 - Working with ESD 113 we have joined the nursing co-op.
 - Accountability Audit update – no word back yet
 - Wally met with a representative from the Willdan Company about applying for a State HVAC grant. This is a continuation of the meetings that Dennis and Joe had last year.
- d) AD Katerina Eaton discussed with the school board (and audience) the steps she has taken to verify the eligibility of 8th grade football students for the fall 2018 season.
The school board voiced their appreciation of the extra steps that Kat has taken to ensure our students are represented at the WIAA level. Kudo to AD Eaton!

XV. Board Members' Reports

None at this time

XVI. Executive/Exempt Session (RCW 42.30.110; School Board Policy 1410)
Executive/Exempt Session will last __30-40__ minutes. (7:15 PM)

a) Negotiations update

Return to Open Session (7:50 PM)

XVII. Correspondence

XVIII. Topics for next meeting

a) Certificated Staff Teaching Outside of Endorsement

b) Budget update

XIX Upcoming meetings/events (calendar information)

a) WAKids activities/days reviewed (first three days of school)

XX. Adjournment

Board Vice Chair Perron adjourned the meeting at 7:54 PM.

ANYONE NEEDING SPECIAL ARRANGEMENTS TO ATTEND THIS MEETING DUE TO ANY DISABILITIES, PLEASE CONTACT THE SUPERINTENDENT, AT 532-3128 EXTENSION 1110 FOR ASSISTANCE.