

ASB Fundraising Profit Analysis

Activity _____

Date _____

- | | |
|---|----------|
| 1. Total Units of Merchandise Purchased | _____ |
| 2. Less: Units of Merchandise Returned | _____ |
| 3. Net Units of Merchandise for Sale | _____ |
| 4. Selling Price | \$ _____ |
| 5. Total Revenue Receipts (attach receipts) | \$ _____ |
| 6. Less: Miscellaneous Expenses | \$ _____ |
| 7. NET PROFIT | \$ _____ |

Explanation: _____

Prepared by: _____
(Activity Advisor/Coach)

Date _____

Approved by: _____
(Building Administration)

Date _____

ASB Bookkeeper: _____

Date _____

ASB Treasurer: _____

Date _____

Fundraising Final Reconciliation

All blocked areas must be completed (if tangible items or tickets were sold)

A. Merchandise Purchased or Tickets Printed: (You must attach a XEROX copy of the itemized invoice)

(Item or Ticket #'s)	@	(Cost)	(Total # of Items or tickets at this price)	=	\$	(Total Dollar Value)
	@			=	\$	
	@			=	\$	
	@			=	\$	
	@			=	\$	
Sub – total				=	\$	
WSST/SHPG				=	\$	
Total Cost				=	\$	

B. Merchandise or Tickets Sold: (Include any tax and shipping costs in your sale price per item)

(Item or Ticket #'s)	@	(Cost)	(Total # of Items or tickets at this price)	=	\$	(Total Dollar Value)
	@			=	\$	
	@			=	\$	
	@			=	\$	
	@			=	\$	
Total Cost				=	\$	

This should equal the amount of your deposits.

C. Merchandise or Tickets Unsold:

_____	@	_____	= \$	_____
(Item or Ticket #'s)		(Cost)		(Total Dollar Value)
_____	@	_____	= \$	_____
_____	@	_____	= \$	_____
_____	@	_____	= \$	_____
_____	@	_____	= \$	_____
Value of Goods Not Returned			= \$	_____

D. Estimated Values: (Bake sales and donations)

_____	= \$	_____
(Description of Items)		(Total estimated value of items)
Actual Sales		= \$ _____

Check List

Have all unsold items or tickets been placed into inventory and the inventory list submitted to the ASB Activities Coordinator? YES NO

Has the list of students not returning merchandise or tickets been turned in or attached to this form?

YES NO

If the event was a bake sale or donation of tangible items to sell or raffle has an estimated inventory (value of goods) or pictures of the inventory been attached to this form? YES NO

If the event was a carwash have you attached the carwash spread sheet to this form?

YES NO

Please Explain any discrepancies _____
