

Wishkah Valley School District No. 117

Regular Board Meeting Minutes

Thursday, May 28, 2020, 6:30 PM

Work Study 6:00pm

Join by Computer, laptop, Chromebook, Tablet or Smartphone

Link: <https://us04web.zoom.us/j/77945378308?pwd=RWJSdnZndStUWHE0a3VDSGxheWh6dz09>

Meeting ID: 779 4537 8308

Password: 8JvwmZ

Join by Telephone

Telephone Number: 1 669 900-6833 or 1 646 876-9923

Meeting ID: 791 3837 4360

6:00pm work study – Discussion included timeline of hiring process and possible scenarios for the board to consider for an administrative position.

Members:

Bruce Daniels – Via Zoom - DO

Dan Perron – Via Zoom

Tiffany Dhooghe – Via Zoom

Loretta Conway – Via Zoom – Office

Anthony Gutierrez – Absent

Wally Lis – Superintendent – Via Zoom - DO

Don Hay – Dean of the Students- Via Zoom – Main Office

Roxanne Richardson – Business Manager – Via Zoom

Averie Perron – Student Representative – Absent

Brooke Haskey – Student Representative - Absent

Call to Order, Verification of Quorum, and Pledge of Allegiance

The meeting of the board of directors was called to order at 6:30pm, by board chair Mr. Daniels. The Flag Salute was said by all present. – Via Zoom

Executive/Exempt Session (RCW 42.30.110; School Board Policy 1410)

Board Moved to Executive Session at 6:30pm – pre-planned to last 40 minutes.

a. Negotiations

b. Personnel, review of qualifications of a public employee

Board move into open session at 7:10pm.

No action was taken

April 23, 2020 Regular Meeting Minutes- Mr. Perron made a motion to approve the April 23, 2020 regular meeting minutes as presented. Mrs. Dhooghe second. Motion carried.

Additions/Deletions to agenda - Adoption of Agenda – Mrs. Dhooghe made a motion to adopt the agenda as presented. Mrs. Conway second. Motion carried.

Approval of the Consent Agenda - Mr. Perron made a motion to adopt the consent agenda as presented. Mrs. Dhooghe second. Motion carried.

Resignation: Stacy Matthews from assistant cook position

Recommendation to Hire: X

Payroll - #		\$246,950.74
Payroll A/P - #	318657-318672	\$249,950.74
General Fund A/P - Warrant #	318630-318654	\$41,969.43

ASB Fund Vouchers - Warrant #	318673-318673	\$900.00
TVF Fund Vouchers - Warrant #		
General A/P Capital Projects – Warrant#	318655-318656	\$112,984.80

Mr. Lis introduced Mr. Harry Carthum, ESD 113 Board Member. Mr. Carthum is visiting board meetings in his district.

Review of Governors direction on new items to the school board agenda – Mr. Lis briefly reminded the board of the governor’s direction.

Members of the audience who may wish to address the Board - **none**

Please e-mail your comments or questions to acooper@wishkah.org

Personnel

Mrs. Dhooghe made a motion to approve Brandy Osina for the assistant cook position. Mrs. Conway second. Motion carried.

Mr. Perron made a motion to approve Christina Coffelt, 2020-2021 school psychologist contract. Mrs. Dhooghe second. Motion carried.

Mr. Perron reluctantly made a motion to accept Mr. Lis’s resignation. Mrs. Dhooghe reluctantly second. Motion carried.

Old Business

WVEA for 2020-2021

Mr. Perron made a motion to approve the MOU between Wishkah Valley School district and the WVEA. Mrs. Conway second. Motion carried.

PSE for 2020-2021

Mr. Perron made a motion for Mr. Lis to continue to negotiations with the PSE. Mrs. Dhooghe second. Motion carried.

New Business

Teacher appreciation week, May 4-8 – Mr. Lis advised the board teacher appreciation week was earlier this month. We all missed our normal celebration due to the closure.

CTE presentation – Mrs. Brown presented documents for the board to review. This was for the 2020-2021 and the 5 year 2020-2025 CTE program. Board approval is require for the Perkins grant. Mr. Burns spoke about his program and the importance of the different graduation pathways for our students to earn credit. Mr. Burns also informed the board the yearbooks were completed, but will be delayed on arrival, due to the company had to shut down temporarily due to the Covid-19.

Mr. Perron made a motion to approve the 2020-2025 CTE District Wide Plan as presented. Mrs. Conway second. Motion carried.

Summer Foods Service Update - tabled until Mrs. Olson’s zoom connection is stable.

Special Education Contract 2020-2021 school year – **Mr. Perron made a motion to approve the ESD Special Education contract as presented for the 2020-2021 school year. Mrs. Conway second. Motion carried.**

Spring/Summer Capital Projects – Mr. Lis informed the board that the gym floors have been re-finished.

Teachers are starting to pack up their rooms and the asbestos abatement is scheduled to start July 6th. Fire alarm will be installed after the asbestos floor removal is completed. Mr. Lis has a post meeting with Devin Malone from Willdan tomorrow. Discussion about sneeze guards and other necessities needed to protect staff and students in different areas, and PPE for staff and students. The need for extra thermometers, possibly to use before students get onto buses.

Grant for new football gear – Mr. Hay informed the board that a \$500 dollar grant was received for new football gear. Mr. Perron made a motion to accept the grant for \$500 from USA Football for new football gear. Mrs. Dhooghe second. Motion carried.

WIAA membership renewal 2020-2021/ Resolution 2020-05-28-28 – **Mrs. Dhooghe made motion to approve**

resolution 2020-05-28-28, WIAA renewal contract as presented/ Mr. Perron second. Motion carried.

Sign diplomas (plan) – Mr. Lis explained that now that we are in phase 2, there is opportunity for the board to be more involved. There will be more information coming in regards to the senior’s graduation plans. Either Wednesday, or Thursday the seniors will have a shorten ceremony out front of the school. There will be a virtual ceremony posted online Saturday the 6th at 7:00pm.

Approve certified staff for 2020-2021 school year – **Mr. Perron made a motion to approve the certified staff for the 2020-2021 school year. Mrs. Conway second. Motion carried.**

ASB budget 2020-2021 – Mrs. Hamilton and Mrs. Richardson worked on the ASB budget and it was passed by the ASB counsel. **Mrs. Dhooghe made a motion to approve the 2020-2021 ASB budget as presented. Mrs. Conway second.** Mr. Perron asked about the expenditures that over run the revenue. Mrs. Richardson explained that the current account balance is not shown. **Motion carried.**

Pandemic closure plan – **Mr. Perron made a motion to adopt the pandemic closure plan as presented. Mrs. Dhooghe second. Motion carried.**

2019-2020 annual school calendar, revised – Mr. Lis informed the board of the additional 5 days added to the 2019-2020 school calendar to comply with OSPI. **Mr. Perron made a motion to approve the revised 2019-2020 school calendar as presented. Mrs. Dhooghe second. Motion carried.**

Coronavirus grading policy – **Mrs. Dhooghe made a motion to adopt the coronavirus grading policy as presented. Mrs. Conway second. Motion carried.**

Approve WVSD continuous learning plan – Mr. Hay presented to the board the WVSD continuous learning plan. He added that teachers have been able to connect with just about every student throughout the closure during distance learning. **Mrs. Dhooghe made a motion to approve the WVSD continuous learning plan as presented. Mrs. Conway second. Motion carried.**

Resolution 2020-05-28-27 Waiver of School Days – **Mr. Perron made a motion to adopt resolution 2020-05-28-27, waiver of school days as presented. Mrs. Conway second. Motion carried.**

Instructional Hours- **Mr. Perron made a motion to move forward with the application for the OSPI 2019 Emergency School Closure Waiver. Mrs. Dhooghe second. Motion carried.** The board reviewed the school waiver form at this time.

Policy 2402 and 2402P, English Language Arts (2nd read)

Policy 2403 and 2403P, Math (2nd read)

Policy 2404 and 2404P, Science (2nd read)

Policy 2405 and 2405P, Social Studies (2nd read)

Policy 2406 and 2406P, The Arts (2nd read)

Policy 2407 and 2407P, Health and Fitness (2nd read)

Policy 2408, Environmental and Sustainability Education (2nd read)

Mr. Perron made a motion to adopt policies 2402, 2402P, 2403, 2403P, 2404, 2404P, 2405, 2405P, 2406, 2406P, 2407, 2407P, and 2408 as presented. Mrs. Dhooghe second. Motion carried.

Revised Policy 2413, Equivalency Credit Opportunities (2nd read) - **Mr. Perron made a motion to approve revised policy 2413 as presented. Mrs. Conway second. Motion carried.**

Administrative hiring process – Board members were in agreement that they were not ready at this time to move forward with the hiring process. **A special meeting for June 11, 2020, at 6:30 pm** was agreed upon to make administrative hiring process decisions.

Summer foods program – Mrs. Olson informed the board that between the 5 staff members they have been averaging about 1250 meals per week to students. The school meals program will end the last day of school on June 19th. Everyone thanked the staff involved for all their hard work and getting meals to students.

Student Representative Report –

Averie Perron - absent

Brooke Haskey - absent

Administrator’s Report

a. Dean of the Student’s report – Mr. Hay

- Success with distance learning, and the pros of being a small school and having a strong

sense of community. How consistent communication has been during the closure. Thanked parents for their continued engagement as well.

- Free Wi-Fi hotspot now available for anyone to use in the school parking lot.
 - Recognized the food service and delivery team. Week of May 10th, they served 130 students per day and gave out 1280 meals.
 - Graduation waiver, it gives more flexibility in waiving graduation requirements for students who were on track to graduate this year.
 - Graduation will be June 6th at 7pm. senior class advisor, Mr. Killen, and Mrs. Laura Patterson the junior class advisor are designing a graduation for the class of 2020. Plan is to have a virtual ceremony.
 - Kindergarten graduation will be Friday, June 12. Mrs. Dunn is designing a “drive though” graduation for her students.
 - Academic awards – the K-12 staff are designing new academic awards and a virtual program for second semester this year.
 - Professional development update- Eleven of our staff members are involved in a training, “Shifting Schools” to teach teachers how to effectively transition from face to face classroom to distance learning.
 - 2020-2021 update- We will be developing a committee to help guide the formal process so we will be ready for September 1st.
- b. Business Manager’s report – Mrs. Richardson
- Presented the “Exit Letter” from the Washington State Auditor. There we no findings.
 - Fund balance projection worksheet.
 - Budget status report.
- c. Superintendent’s report – Mr. Lis
- Discussed Grays Harbor has now moved into phase 2 of the reopening process, and that both high school and kindergarten graduation are working on expansion to their previous plans
 - Update of August 4th elections and which school districts have submitted proposals.
 - Legislative update – the possibility of re-opening with a hybrid structure. Some of the challenges will be instruction, transportation, and food if we come back with a hybrid style.
 - LEA is on the chopping block for the following school year.
 - Small schools formula is on the chopping block for the following school year.
 - Mid-June is the next timeline where an update regarding “opening” is expected (from the Governor’s office and OSPI).
 - Reminder that it is an election year, and that we will not have specific budgeting information until after the election.
 - We will need to install protective health panels, and or modify the buildings to accommodate the opening challenges. There will be a “re-opening” committee and we will gather more information on this topic.
 - Congratulations to Mrs. Richardson and Mrs. Olson on the GREAT audit conclusions. No Findings!

Board Members Report - none

Correspondence

State budget overview - basic education funding versus non-basic education funding sources.
Board reviewed document.

Topics for next meeting

- Budget
- Approve classified staff for the 2020-2021 school year
- Fall extracurricular contracts
- Policy 2410 and 2410P, HS Graduation Requirements (3rd read)
- Policy 3424 and 3424P– Opioid Related Overdose Reversal (1st read)

Upcoming meetings/events (calendar information)

- June 6 – Graduation
- June 12 – Seniors Last Day
- June – Kindergarten Graduation – 5:30pm
- June 19 – Last Day of School
- June 25 – Budget Review Study Session 6:00pm
- June 25 – Regular Board Meeting

Adjournment Board Chair

Mr. Perron made a motion to adjourn at 8:50pm. Mrs. Dhooghe second.

Chair, Board of Directors

Secretary, Board of Directors