How to edit your Timberland Library Card permission for your child in Skyward

Log into Skyward Family Access, click on the Student Info tab.

- Select the Request Changes for ‘Your child’s name’ on the top right of the information area.
- In the pull down menu, select Student Information

On the bottom of the screen in the Allow Publication of Student’s Name for select the box that says TRL Card and change it to No or keep it as Yes.

Click Save at the bottom of the screen.

If you click on the Question Mark you will find the description of the permission:

TRL Card

Free Form Message: TRL = "Timberland Regional Library digital access card" - Please DO NOT release my student's directory information to the Timberland Regional Library. Digital access to TRL is automatically provided to your student. To decline this access, select NO.